



INSTITUTE OF
PUBLIC ADMINISTRATION
AUSTRALIA

2023-24 Annual Report





Acknowledgement of Country

IPAA Tasmania acknowledges the Traditional Owners of the lands across lutruwita, Tasmania. We pay our deepest respects to Aboriginal Elders past and present, for their long stewardship of this place, its waterways, skies and land, and for protecting the plants and animals that live in them.

President's Report

The Institute of Public Administration Australia (IPAA) Tasmania has been busy in 2023-24 working to deliver a program of events and insightful content for the benefit of our members. We've also been exploring new ideas for how we can best generate connection and collaboration opportunities for public sector professionals going forward.



Key highlights in our activities over the past year have included sold out public policy, leadership and networking events, the launch of the new IPAA Tasmania Podcast Series, *Public Purpose Conversations*, and the reinvigoration of the IPAA Tasmania website to improve access to content offerings of IPAA Tasmania and other IPAA chapters.

As part of its continued ramp up to full operation again, in 2023-24 the IPAA Council resolved to reintroduce membership fees in the 2024-25 financial year, having suspended fees for the past few years we rebuilt member offerings following the COVID-19 pandemic. Our membership fee structure will remain modest for the next financial year, however, in recognition that IPAA Tasmania is continuing to scale up our range of member benefits.

We have successfully reengaged with the Tasmanian State Service Graduate Program regarding annual IPAA Membership for all participants in the program, and it has been great to see graduates attending our networking offerings this year.

Planning and delivery is already well underway for our 2024-25 program of events. In addition to our annual flagship events including the State Budget Briefing, we look forward to reinvigorating our highly popular IPAA Connections networking series, and reintroducing the IPAA Public Sector Excellence Awards, providing public organisations with the opportunity to recognise outstanding work and endeavour across the public sector.

My sincere thanks goes to fellow members of the IPAA Tasmania Council, who have continued to generously lend their skill, time and effort to bring together IPAA events and content, and to keep the 'back-end' administrative tasks ticking over. I would also like to thank those other members and supporters who have contributed to our work program this year; our members, partners, champions, facilitators, presenters and volunteers. We can't do it without you.

We look forward to working with you in the coming year and continuing to provide opportunities for interesting and relevant public purpose discussion, thought leadership and collaboration across all areas of the public administration profession in Tasmania.

A handwritten signature in black ink, appearing to read 'Mel Brown', with a long, sweeping underline.

Mel Brown
President

Finance Report

Copies of the Financial Statements for the year ended 30 June 2024 are provided with this report.

Pursuant to section 24 of the *Associations Incorporation Act 1964* IPAA Tasmania is exempt from the requirement to obtain an independent annual audit as its annual revenue is below \$250 000. Despite that an audit of the 2023-24 financial statements will be arranged and completed post the annual general meeting. This audit will be arranged by requesting assistance of another member agency.

IPAA operations and finances had an increase in activity during 2023-24 from 2022-23.

Summary points to note from the financial statements are:

- A deficit of \$2,664 for the year was achieved, contributing to total equity decreasing to \$37,152.
- In respect of Income:
 - The Association's council determined that due to the continued impacts of the Covid pandemic that membership fees for 2023-24 financial year would continue to be waived. Revenue for memberships continued to be \$0 for 2023-24 consistent with 2022-23.
 - There was an increase in Seminar income to \$7,536 from \$0 due to seminars recommencing during 2023-24.
- In respect of Expenses:
 - Total expenses increased to \$10,290 from \$5,196.
 - The increase mainly related to:
 - an increase in seminar expenses relating to the IPAA events that were conducted.

Given that IPAA Tasmania has now increased activities for members back to a pre Covid level, the Council has approved reinstating memberships for 2024-25.

On behalf of Council I would again specifically like to thank Loraine Kemble-Smith for her voluntary assistance in managing IPAA's finances.



Jason Sowell
Treasurer

Membership

	30 June 2020	30 June 2021	30 June 2022	30 June 2023	30 June 2024
Personal members	80	82	78	80	124 [^]
Corporate member organisations	12	12	12	11	11
Corporate nominees	81	68	71	64*	60
Total individual members / nominees	161	149	149	144	184

[^] Includes 38 new members joined through the Tasmanian State Service Graduates Program

* Reduction in corporate nominees reflects the dissolving of the Department of Communities Tasmania in 2022.

2023-24 Highlights

Our 2023-24 activities have included sold out events and the development of exciting online content offerings.

Events

- The 2023 Garran Oration Online: *Trust, Accountability and Integrity* delivered by Margaret Crawford, NSW Auditor General;
- Public policy event *Frank and Fearless: Public Sector Trust, Integrity and Accountability* – luncheon with former Head of the Tasmanian State Service, Jenny Gale, and Australian Public Service Commissioner, Dr Gordon de Brouwer;
- Delivery of networking and leadership forum opportunities aimed at connecting members and professionals at all stages of their public sector career, including our *Navigating Challenges and Cultivating Change* event, featuring senior leaders in conversation 'on the couch' from across Australian and Tasmanian government sectors;

Content

- Development of a new IPAA Tasmania podcast series *Public Purpose Conversations*, featuring an array of interviews and conversations with leaders, movers and shakers across the public purpose sector. 2023-24 guests including former Premier, the Hon Peter Gutwein and the Australian Statistician, Dr David Gruen.
- A refresh of the IPAA Tasmania website to highlight relevant content from IPAA National's Public Sector Hub and provide ongoing access to the Australia Journal of Public Administration, showcasing thought leadership, trends and research in the field of public administration.

Awards

IPAA Tasmania sponsors several awards aimed at recognising and enhancing public administration and management.

University of Tasmania Awards for study in the 2024 academic year

Each IPAA Tasmania Prize recipient receives a prize of \$200 and a one-year membership of IPAA Tasmania.

The winner of the BJ Thompson Prize receives a one-year membership of IPAA Tasmania.

Congratulations to award recipients for their interest in public administration and their achievement.

IPAA Tasmania Prize – R43

Awarded annually to the best student in HPP101 Introduction to Policy and Politics.

Miss Nina Irwin McBrien

IPAA Tasmania Prize – R44

Awarded for achievement of the highest mark in a policy unit at any level.

Miss Jessica Pursell

BJ Thompson Prize – R87

Awarded annually to the student obtaining exceptional results in Public Policy units at 200 level.

Mr Gabriel Van Duinen

IPAA Tasmania Council Members as at 30 June 2024

The IPAA Tasmania Council currently consists of 8 members, who are all engaged across the public purpose sector fields in Tasmania including government, academic policy research and the for purpose sector. The Board meets at least six times a year and comprises the following Members:

Melanie Brown Director, Local Government Reform Department of Premier and Cabinet	President
Duncan Young General Manager, Census and Population Division Australian Bureau of Statistics	Vice President
Jason Sowell Deputy Director Finance and Business Services Department for Education, Children and Young People	Treasurer
Jessica Jackson Manager, Strategy and Engagement, Global Skills and Migration Department of State Growth	Secretary
Jonathan Roe Senior Policy Analyst, Office of Aboriginal Affairs Department of Premier and Cabinet	Public Officer
Dr Lachlan Johnson Research Fellow and Policy Analyst University of Tasmania	Council Member
Nataliya Katsman Infrastructure Analyst Department of Health	Council Member
Amira Vaatstra Ministerial Adviser Department of Premier and Cabinet	Council Member

Attachments

- I. Financial Statements for the year ended 30 June 2024



Institute of Public Administration Australia – Tasmanian Division Inc.

Financial Statements for the year ended 30 June 2024

Statement by Members of the Council

In the opinion of the Council Members of the Institute of Public Administration Australia – Tasmanian Division Incorporated (the Association):

1. The Association is an Incorporated Association and is not a reporting entity;
2. The special purpose financial statements, set out on the following pages, is drawn up, in accordance with the basis of accounting described in Note 1 so as to present a true and fair view of the financial position of the Association as at 30 June 2024 and its performance, as represented by the results of its operations, for the financial year ended to date;
3. There are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable; and
4. The special purpose financial statements satisfy the requirements of the *Associations Act (Tasmania) 1964*.

This statement is made in accordance with a resolution of the Council and is signed for and on behalf of the Council by



Melanie Brown
President



Jason Sowell
Treasurer

Date: 26 September 2024

Institute of Public Administration Australia – Tasmania Division Inc
Statement of Comprehensive Income for the year ended 30 June 2024

		2024	2023
	Notes	\$	\$
Income			
Dividends Received		90	90
Interest Received		-	765
Seminars		7,536	-
Total income		7,626	855
Expenses from transactions			
Australian Journal of Public Administration		-	208
Bank Fees		222	482
Conferences		-	2,227
Insurance		926	816
Miscellaneous Expenses		318	(25)
Post Office Box Renewal		-	13
State Levy		-	875
Student Awards		50	600
Seminars		8,774	-
Total expenses from transactions		10,290	5,196
Net Surplus/(Deficit)		(2,664)	(4,341)

The accompanying notes form part of these financial statements.

Institute of Public Administration Australia – Tasmania Division Inc

Statement of Financial Position as at 30 June 2024

		2024	2023
	Notes	\$	\$
Assets			
<i>Current assets</i>			
Cash and deposits		36,907	40,248
Receivables	3	3,040	124
<i>Non-current assets</i>			
Shares in My State Australia Ltd	2	1,179	1,179
Total assets		41,126	41,551
Liabilities			
Payables	4	1,211	1,735
Memberships in advance	5	2,763	-
Total liabilities		3,974	1,735
Net assets		37,152	39,816
Equity			
Retained Earnings		39,816	44,157
Net Surplus/Deficit		(2,664)	(4,341)
Total equity		37,152	39,816

The accompanying notes form part of the financial statements.

Institute of Public Administration Australia – Tasmania Division Inc
Notes to the Financial Statement for the year Ended 30 June 2024

Note 1: Statement of Significant Accounting Policies

(a) Basis of Preparation

The financial statements have been prepared on the basis that the Association is a non-reporting entity because there are no users dependent on general purpose financial statements. The financial statements are therefore special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (Tas). The Association is an incorporated entity. In accordance with the reporting requirements of the Associations Incorporation Act (Tas), the Association has complied with the following applicable Australian Accounting Standards and Urgent Issues Group Consensus View of AASB 1031 Materiality. No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied. The financial statements have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. The amounts presented in the financial statements have been rounded to the nearest dollar.

(b) Revenue

Membership subscriptions are recognised as revenue on the issue of membership renewals. Non-renewal of memberships are reversed out of revenue. Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. All revenue is stated net of the amount of goods and services tax (GST).

(c) Receivables

Trade and other receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Trade and other receivables are recognised at the nominal transaction value without taking into account the time value of money.

(d) Payables

Trade and other payables are recognised at the nominal transaction value without taking into account the time value of money.

(e) Goods and Services Tax

(GST) Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables

and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the Balance Sheet.

(f) Income Tax

No provision for income tax has been raised as the entity is exempt from income tax.

(g) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Institute of Public Administration Australia – Tasmania Division Inc
Notes to the Financial Statement for the year Ended 30 June 2024

Note 2: Shares in My State Limited

The shares in MyState Limited are valued at cost.

Note 3: Receivables

	2023	2023
	\$	\$
GST Receivables	-	124
Membership Receivables	3,040	-
Total	3,040	124

Note 4: Payables

	2024	2023
	\$	\$
GST Payable	161	-
Trade Creditors	1,040	1,735
Total	1,211	1,735

Note 5: Revenue Received in Advance

	2024	2023
	\$	\$
Membership Revenue	2,763	-
Total	2,763	-

Note 6: Membership Subscriptions

	2024	2023
	\$	\$
Full Professional Member	-	-
Full time student/Retired member	-	-
Total	-	-

Note 7: COVID 19

The Council of Management has waived membership fees for several years, including 2023-24, due to the continued impacts of the COVID pandemic and the lower level of member offerings and benefits available.

The Council determined during the 2023-24 year to reinstate member fees for the 2024-25 financial year. This statement includes an invoice for Graduate memberships issued during June for the 2024-25 financial year. It is reported as a receivable and the revenue is reported as revenue received in advance.