



INSTITUTE OF
PUBLIC ADMINISTRATION
AUSTRALIA

2022-23 Annual Report



SEPTEMBER 2023

Institute of Public Administration Australia Tasmania Division Incorporated

www.tas.ipaa.org.au

President's Report

The 2022-23 year has been one of reflection, reconnection and rebuilding for IPAA Tasmania, with the development of a new 2023-24 strategic plan focussed on re-engaging with our corporate and individual members, kickstarting our event and content offerings, establishing beneficial partnerships and improving the sustainability of our operations and activities going forward.



First and foremost, we have been busy embarking on a pathway of reconnection with our members. This journey to date has included reaching out to initiate conversations with our corporate members, seeking feedback and inviting input for how we can best deliver value to the Tasmanian public purpose sector going forward.

What we have heard is that organisations currently have a strong focus on building culture and a sense of belonging for their employees. There is revitalised interest and demand for connection across public purpose communities of practice. There is support for IPAA in offering resources and events that enable members to grow professionally, to connect with others and engage with the big picture issues that impact and shape our work.

A key consideration in delivering value for our membership is the need to ensure our networking and professional development offerings are accessible to a broad and diverse audience and our focus this past year has been bolstering an online presence through the IPAA website and offering more virtual programs and material for our members.

Through engagement with IPAA ACT and IPAA National, IPAA Tasmania has been able to offer members the opportunity to access events such as the 2023 IPAA ACT Garran Oration on Trust, accountability and integrity and the IPAA National Summit – Pride in Purpose. We've also been promoting member access to the Australian Journal of Public Administration (AJPA), the IPAA public sector hub and a range of IPAA National podcasts focused on public sector practice opportunities and challenges.

IPAA Tasmania has also been working behind the scenes on the development of our own podcast series aimed at unearthing the stories and experiences of public sector practice in our State. We see this as a great opportunity for members to engage and connect on their own terms and we look forward to commencing the roll out of this series very soon.

I want to take this opportunity to express our appreciation and thanks for the collegial support provided by our colleagues at IPAA National and IPAA ACT, including their guidance and suggestions for leveraging our connections across IPAA Divisions to offer a wider array of online resources for our members.

Operating as a 'working council' in 2022-23, there has been a considerable focus on administrative priorities and a review of current governance arrangements for IPAA Tasmania. Council has undertaken a review of the existing IPAA Tasmania Rules of Association and developed a revised set of Rules that will ensure contemporary alignment with both the current model rules of association under Tasmania's *Associations Incorporation Act 1964* and relevant practices across IPAA Divisions nationally.

The Council determined to rollover annual personal and corporate memberships in 2022-23 in recognition of the need for IPAA to reconnect with members and ramp up its activities. Existing memberships have again been rolled over for 2023-24, however fees for new memberships have been reinstated at an introductory price to ensure that IPAA can re-establish sustainable operations and revenue streams going forward. We will continue to engage with our corporate members over the course of this coming year to review and revise an appropriate corporate membership model going forward.

My sincere thanks are extended to all Council members for their ongoing commitment and contribution to charting IPAA Tasmania's current strategic direction and supporting our rebuilding journey. In particular, I'd like to acknowledge our long-standing Secretary and Public Officer, Jonathan Roe, for his tireless efforts and service over many years. I'd also like to thank Treasurer Jason Sowell and his colleague Loraine Kemble-Smith for the ongoing management of our finances.

I look forward to working alongside Council colleagues and our valued membership in 2023-24 as we continue IPAA Tasmania's 'onwards and upwards' journey to full recovery and activity levels.



Mel Brown
President

Finance Report

Copies of the Financial Statements for the year ended 30 June 2023 are provided with this report.

Pursuant to section 24 of the *Associations Incorporation Act 1964* IPAA Tasmania is exempt from the requirement to obtain an independent annual audit as its annual revenue is below \$250 000.

IPAA operations and finances continued to operate with reduced activity during 2022-23.

Summary points to note from the financial statements are:

- A deficit of \$4,341 for the year was achieved, contributing to total equity decreasing to \$39,816.
- In respect of Income:
 - The Association's council determined that due to the continued impacts of the Covid pandemic that membership fees for 2022-23 financial year would continue to be waived. Revenue for memberships continued to be \$0 for 2022-23 consistent with 2021-22.
 - In addition, there was a reduction in Seminar income to 0 from \$5,159 due to no seminars being held during 2022-23.
- In respect of Expenses:
 - Total expenses decreased to \$5,196 from \$14,426.
 - The decrease mainly related to:
 - a reduction in seminar expenses as no IPAA events were conducted; and
 - a decrease in the DPAC administration fee due to the council undertaking the administration directly.

Given that IPAA Tasmania is still aiming to increase activities for members back to a pre Covid level, the Council approved rolling over all memberships for a third consecutive year to 2022-23.

On behalf of Council I would again specifically like to thank Loraine Kemble-Smith for her voluntary assistance in managing IPAA's finances.



Jason Sowell
Treasurer

Membership

	30 June 2019	30 June 2020	30 June 2021	30 June 2022	30 June 2023
Personal members	102	80	82	78	80
Corporate member organisations	13	12	12	12	11
Corporate nominees	93	81	68	71	64*
Total individual members / nominees	195	161	149	149	144

*Reduction in corporate nominees reflects the dissolving of the Department of Communities Tasmania in 2022.

Member Offerings

IPAA Tasmania's focus over the last twelve months has included bolstering the Association's online presence and materials as a complementary offering for face-to-face events and connection opportunities. We are keen to ensure our insights, networking and professional development offerings are accessible to a broad and diverse audience. This approach has included leveraging events and conversations being offered through IPAA National and other Divisions.

Key online offerings in 2022-23 have included IPAA ACT's *Frances Adamson Oration* on United Nations Public Service Day, the *2023 Garran Oration on Trust, Accountability and Integrity* and the IPAA National Summit – *Pride in Purpose*.

In addition to online events, we've also been promoting member access to online resources including the Australian Journal of Public Administration (AJPA), the national IPAA public sector hub and the IPAA National and ACT podcasts series, *Work with Purpose*. IPAA Tasmania has also be working on the development of a Tasmanian-focused podcast series and we look forward to rolling that out soon.

IPAA Tasmania has also been focusing on reinvigorating its face-to-face events and providing tangible opportunities for Tasmanian members to connect. Our recent successful luncheon event, *Frank and Fearless: Public Sector Trust, Integrity and Accountability*, featured Australia Public Sector Commissioner Gordon de Brouwer and the Head of the Tasmanian State Service Jenny Gale, was a complete sell out and a great success. We look forward to delivering more successful events in the year to come.

Awards

IPAA Tasmania sponsors several awards aimed at recognising and enhancing public administration and management.

University of Tasmania Awards for study in the 2022 academic year

Each IPAA Tasmania Prize recipient receives a prize of \$200 and a one-year membership of IPAA Tasmania.

The winner of the BJ Thompson Prize receives a one-year membership of IPAA Tasmania.

Congratulations to award recipients for their interest in public administration and their achievement.

IPAA Tasmania Prize – R43

Awarded annually to the best student in HPP101 Introduction to Policy and Politics.

Miss Macey Smart

IPAA Tasmania Prize – R44

Awarded for achievement of the highest mark in a policy unit at any level.

Mr Asher Gladdish

BJ Thompson Prize – R87

Awarded annually to the student obtaining exceptional results in Public Policy units at 200 level.

Miss Ava Drew

Council Members as at 30 June 2023

Melanie Brown Assistant Director, Policy and Engagement Department of Premier and Cabinet	President
Jason Sowell Deputy Director Finance and Business Services Department for Education, Children and Young People	Treasurer
Jonathan Roe Policy Analyst, Office of Aboriginal Affairs Department of Premier and Cabinet	Secretary and Public Officer
Dr Lachlan Johnson ARC Research Fellow and Policy Analyst University of Tasmania	Council Member
Nataliya Katsman Economic Analyst Department of State Growth	Council Member
Amira Vaatstra Policy Analyst Department of Premier and Cabinet	Council Member
Duncan Young General Manager, Census and Data Acquisition Division Australian Bureau of Statistics	Council Member

Attachments

1. Financial Statements for the year ended 30 June 2023
2. IPAA Tasmania Strategic Plan 2023-24



Institute of Public Administration Australia – Tasmanian Division Inc.

Financial Statements for the year ended 30 June 2023

Statement by Members of the Council

In the opinion of the Council Members of the Institute of Public Administration Australia – Tasmanian Division Incorporated (the Association):

1. The Association is an Incorporated Association and is not a reporting entity;
2. The special purpose financial statements, set out on the following pages, is drawn up, in accordance with the basis of accounting described in Note 1 so as to present a true and fair view of the financial position of the Association as at 30 June 2023 and its performance, as represented by the results of its operations, for the financial year ended to date;
3. There are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable; and
4. The special purpose financial statements satisfy the requirements of the *Associations Act (Tasmania) 1964*.

This statement is made in accordance with a resolution of the Council and is signed for and on behalf of the Council by



Melanie Brown
President



Jason Sowell
Treasurer

Date: 27 September 2023

Institute of Public Administration Australia – Tasmania Division Inc
Statement of Comprehensive Income for the year ended 30 June 2023

		2023	2022
	Notes	\$	\$
Income			
Dividends Received		90	50
Interest Received		765	98
Membership Subscription		-	-
Seminars		-	5,159
Total income		855	5,307
Expenses from transactions			
Australian Journal of Public Administration		208	-
Audit and Accounting Fees		-	1,140
Bank Fees		482	614
Conferences		2,227	-
DPAC Administration Fee		-	4,500
Insurance		816	799
Miscellaneous Expenses		(25)	765
Post Office Box Renewal		13	205
State Levy		875	750
Student Awards		600	800
Seminars		-	4,853
Total expenses from transactions		5,196	14,426
Net Surplus/(Deficit)		(4,341)	(9,119)

The accompanying notes form part of these financial statements.

Institute of Public Administration Australia – Tasmania Division Inc
Statement of Financial Position as at 30 June 2022

		2022	2021
	Notes	\$	\$
Assets			
Current assets			
Cash and deposits		40,248	15,484
Investments	3	-	25,900
Receivables	4	124	1,975
Non-current assets			
Shares in My State Australia Ltd	2	1,179	1,179
Total assets		41,551	44,538
Liabilities			
Payables	5	1,735	381
Total liabilities		1,735	381
Net assets		39,816	44,157
Equity			
Retained Earnings		44,157	53,276
Net Surplus/Deficit		(4,341)	(9,119)
Total equity		39,816	44,157

The accompanying notes form part of the financial statements.

Institute of Public Administration Australia – Tasmania Division Inc**Notes to the Financial Statement for the year Ended 30 June 2023****Note 1: Statement of Significant Accounting Policies****(a) Basis of Preparation**

The financial statements have been prepared on the basis that the Association is a non-reporting entity because there are no users dependent on general purpose financial statements. The financial statements are therefore special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (Tas). The Association is an incorporated entity. In accordance with the reporting requirements of the Associations Incorporation Act (Tas), the Association has complied with the following applicable Australian Accounting Standards and Urgent Issues Group Consensus View of AASB 1031 Materiality. No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied. The financial statements have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. The amounts presented in the financial statements have been rounded to the nearest dollar.

(b) Revenue

Membership subscriptions are recognised as revenue on the issue of membership renewals. Non-renewal of memberships are reversed out of revenue. Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. All revenue is stated net of the amount of goods and services tax (GST).

(c) Receivables

Trade and other receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Trade and other receivables are recognised at the nominal transaction value without taking into account the time value of money.

(d) Payables

Trade and other payables are recognised at the nominal transaction value without taking into account the time value of money.

(e) Goods and Services Tax

(GST) Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the Balance Sheet.

(f) Income Tax

No provision for income tax has been raised as the entity is exempt from income tax.

(g) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Institute of Public Administration Australia – Tasmania Division Inc

Notes to the Financial Statement for the year Ended 30 June 2023

Note 2: Shares in My State Limited

The shares in MyState Limited are valued at cost.

Note 3: Investments

	2023	2022
	\$	\$
Term Deposits	-	25,900
Total	-	25,900

Note 4: Receivables

	2023	2023
	\$	\$
GST Receivables	124	1,975
Total	124	1,975

Note 5: Payables

	2023	2022
	\$	\$
Trade Creditors	1,735	381
Total	1,735	381

Note 6: Membership Subscriptions

	2023	2022
	\$	\$
Full Professional Member	-	-
Full time student/Retired member	-	-
Total	-	-

Note 7: COVID 19

The association's council determined that due to the continued impacts of the COVID pandemic that membership for the 2023 and 2022 financial year would be waived.

STRATEGIC PLAN 2023-24

INSTITUTE OF
PUBLIC ADMINISTRATION
AUSTRALIA

IPAA
TASMANIA



OUR PURPOSE

Promoting excellence and pride in the Tasmanian public sector.
Connecting and inspiring public sector professionals.
Fostering public purpose networks and professional learning opportunities.

OUR VISION

To be a valuable and contemporary connection point for professionals in the public, university and community sectors.
To be a respected and valued part of the public sector landscape in Tasmania.



A PLAN FOR RECONNECTING AND REBUILDING

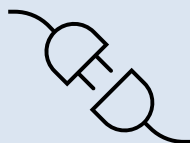
The IPAA Tasmania Strategic Plan 2023-24 is firmly focused on reconnecting and rebuilding; reconnecting with our members who haven't heard from us regularly in a while and rebuilding sustainable pathways to providing interesting events, networking opportunities and content, focused on the public sector. Our extended hiatus in recent years is largely due to lasting COVID-19 impacts and associated challenges of hosting events, along with changes to our operational structure, resulting in IPAA Tasmania currently being run on a largely voluntary basis through a working Council. We are eager to reinvigorate our engagement with members and revitalise our programs and offerings.

A critical and unapologetic element of our strategic approach this year is leveraging - recognising opportunity when it arises and playing to our strengths. Despite being a small outfit in a small jurisdiction, we are lucky to be part of a well-connected and supportive public sector ecosystem in Tasmania. Not only that, but we are also part of a thriving and collaborative network of IPAA Divisions across Australia, providing insight and guidance for our regeneration. We recognise the importance of being able to 'lean in' to leverage these partnerships to regrow.

We are excited about re-engaging with our members and delivering greater value and connection for them going forward. We are committed to delivering our previously popular annual flagship events, as well as activating new ways for our members to connect with ideas and inspiration - through online podcasts with fearless leaders, future movers and shakers, and people doing extraordinary things in their ordinary vocations. We are also keen to leverage our national networks to bring relevant and intellectual content from other IPAA Divisions.

Now is an exciting time for IPAA Tasmania, but also a time where we need support and investment from our partners, champions and supporters. We look forward to working with all those who recognise the importance of fostering and promoting excellence and pride in the Tasmanian public sector.

OUR PRIORITIES



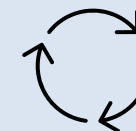
Reconnect with our members



Deliver **engaging events and content**



Establish partnerships with sponsors and champions



Improve sustainability of IPAA Tas

KEY ACTIONS AND INITIATIVES

- | | |
|---|--|
| <ul style="list-style-type: none"> + Work with corporate members to review and refresh membership database. + Re-engage with the TSS Graduate Program, including provision of IPAA Welcome Packs (free membership, IPAA Events Program) | <ul style="list-style-type: none"> + Engage with and leverage the expertise and advice of senior executives across our professional networks to ensure we deliver events and content that are worthwhile, valued and championed by our public sector leaders. |
| <ul style="list-style-type: none"> + Explore sustainable communication models and opportunities to leverage existing corporate channels to connect with members. + Seek strategic direction and feedback from corporate and individual members through surveys and engagement activities. | <ul style="list-style-type: none"> + Review and revise IPAA Tas sponsorship categories. + Engage with loyal and prospective partners and sponsors to explore options for collaboration going forward. |
| <ul style="list-style-type: none"> + Deliver IPAA Tas 'flagship' events and programs in 2023-24 – State Budget Briefing, State of the Service, Young Professionals Breakfast, Policy Oration, IPAA Tas Awards. + Develop and deliver a new IPAA Tas podcast series in 2023. | <ul style="list-style-type: none"> + Reinvigorate council membership through co-operative appointment and skills-based member recruitment. + Review IPAA Tas secretariat model to identify in-kind or bespoke procurement options to support Council activities. |
| <ul style="list-style-type: none"> + Promote IPAA National/interjurisdictional events as appropriate. + Work in partnership with the Tasmanian State Service Review to establish and deliver content on public sector reform updates. | <ul style="list-style-type: none"> + Review IPAA Tas membership model and costs and revise for fee re-introduction in 2023-24. + Work with IPAA jurisdictions on a national membership model. |

OUR VALUES



EXCELLENCE

We promote excellence in public service practices and activities



LEARNING

We recognise the importance of professional learning and insight



CONNECTION

We provide opportunities for networking and professional connection



INCLUSIVITY

We welcome a diversity of public purpose sector members and perspectives

ABOUT IPAA TASMANIA

IPAA Tasmania is a member-based professional association for the public sector, promoting excellence and pride in public service within Tasmania. We are part of a strong and collaborative national IPAA network, comprising a National Council and Divisions in all States and Territories.

IPAA is nonpartisan, apolitical and not-for-profit, governed by an elected council of volunteer representatives from across the public purpose sector.

We are committed to providing opportunities for professionals from across government, community, academic, research, and business sectors to connect, learn from each other and gain insights into the ideas, trends and innovations that are shaping our State and the ways in which we work.

Our events, networking activities and online content are currently being reinvigorated with the key objective being to inspire public purpose professionals and showcase the incredible diversity and impact of public service work.

If you're a public servant or engaged in public purpose work in Tasmania, we encourage you to connect with us at IPAA Tasmania and become part of a growing network of dedicated and talented public sector professionals. Visit our website or email us at info@tas.ipaa.org.au