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# 2018 Annual Report



Institute of Public Administration Australia Tasmania Division Incorporated

GPO Box 39, Hobart Tas 7000 – [www.tas.ipaa.org.au](http://www.tas.ipaa.org.au)



## President's report

This is my first report as president of IPAA Tasmania, and change has been the constant theme for the 2017-18 year. As well as a new President and Vice President (Anne Beach), we have also welcomed Lynn Jarvis as our new Executive Officer, replacing Andrew Street.

This year's program included 7 events on topics as diverse as a tour of the new Parliament Square building, which opened in October 2017; the Vic/Tas IPAA Executive Forum on the subject of Automation and Artificial Intelligence and a presentation from DFAT Secretary Frances Adams on Australia's current foreign policy approach. We also welcomed very new Secretary of DPAC, Jenny Gale as the speaker at our annual State of the State address.

Notable activities in 2017-18 were:

- An increase in overall membership of 17% bringing our total network of individual members and nominees to 266.
- A refreshed and more contemporary corporate brand, which was on display at events this year.
- A very successful State Budget Briefing lunch, which was so popular we ran out of room!

The IPAA Council has taken the opportunity this year to consider how best to position IPAA Tasmania in order to make decisions about future activities and emphasis. We believe there is an opportunity to develop a connected community of public policy practitioners and thinkers in ways that may not be possible in larger jurisdictions.

To that end we have set ourselves targets to expand the reach of our membership to include greater representation from Australian Public Service organisations along with the not for profit sector.

We also want to hear from our members about areas of interest to them and to create more opportunities for networking across departments and sectors.

We are very much looking forward to next year's program of activities. I'd like to thank my fellow IPAA Council colleagues and Lynn Jarvis as Executive Officer for their contributions this year and look forward to further development of IPAA in 2018-19.



Jacqui Allen

President

## Finance

I am pleased to present the audited accounts for the 2017-18 financial year.

Copies of the Independent Audit Report and Financial Statements for the year ended 30 June 2018, prepared by Wise Lord and Ferguson, are provided with this report.

Particular points to note from the financial statements are:

- A surplus of \$3,201 for the year was achieved contributing to total equity increasing to \$60,433.
- In respect of Income:
  - An increase of \$3,910 in membership fees including the second year of having new members through the whole-of-government graduate program; and
  - Seminar revenue was lower by \$17,824 which mainly represented by changed administrative arrangements for the Vic/Tas Executive forum (in 2016-17 the arrangements included Tasmania managing receipt of fees for both Victorian and Tasmanian participants but for 2017-18 each State managed fees for its respective participants) and there were fewer events in 2017-18.
- In respect of Expenses:
  - DPAC Administration fees increased as a result of negotiations on a new service level agreement with the Tasmanian Training Consortium;
  - The increase in Miscellaneous Expenses of \$2,134 is attributable to investment in new branding, banners and other presentation materials; and
  - The increase in Seminar expenses were impacted by the same reasons as outlined for Seminar revenue.
- All events in 2018-19 made a net profit but the surplus of \$3,843 was significantly lower than the \$12,512 achieved in 2016-17. The main impact was a lower surplus achieved for the Vic/Tas Executive forum (\$417 in 2017-18 compared to \$5,824 in 2016-17).

I would like to thank members for their continued attendance at events which is essential to maintaining financial sustainability for the Association and KPMG for their continued support of IPAA Tasmania through sponsorship of the State of the Service.

On behalf of Council I would specifically like to thank again Loraine Kemble-Smith for her assistance in managing IPAA's finances. IPAA is a relatively small organisation however it still requires substantial time and effort and her continued support has been invaluable to both myself and the division generally.



Kane Salter  
Treasurer

## Membership

Membership continues to grow with 38 new personal members joining throughout the year, as a result of having both 2016-27 and 2018-2019 Graduate groups with memberships during this period.

	30/6/2015	30/06/2016	30/06/2017	30/06/2018
Personal members	64	74	112	150
Corporate members				
Member organisations	16	17	17	15
Corporate nominees	113	116	116	122
<b>Total individual members / nominees</b>	<b>177</b>	<b>190</b>	<b>228</b>	<b>272</b>

## Events

The events program provided a diverse mix of opportunities with 7 events attracting approximately 400 registrations. Events delivered during 2017-18 were:

- *Governing in a 'fake news world*
- *AGM Address : ABS – 12 months from the Census 2016*
- *Young Professionals Breakfast Forum with Frances Adams*
- *The State of the Service and Public Sector Excellence Awards*
- *IPAA Connections No 11: Invitation to the new Parliament Square*
- *Vic/Tas Executive Forum - Automation and artificial intelligence*
- *The State Budget Briefing*

## Awards

IPAA Tasmania sponsor a number of awards aimed at recognising and enhancing public administration and management. Congratulations to award recipients on their significant achievement.

### Public Sector Excellence Awards

The winners of the 2017 awards were announced at the State of the Service event on 15 December 2017.

#### *President's Award for Excellence in the Public Sector*

Winner:	Rebekah Burton
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#### *Public Sector Young Professional of the Year*

Winners:	Loga Nadar, Migration Program Officer, Department of State Growth  Naomi Marsh, Consultant, Department of Health and Human Services
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#### *Best Practice in the Public Sector*

Winner/s:	Section
Communication/Change Management	Accommodation Transition Project , Department of State Growth
People and Diversity Development	Whole-of-Government Graduate Development Program
Policy Development	Fuel Reduction Unit, Department of Police, Fire and Emergency Management
Public Infrastructure Development	Marty Viney, Department of Health and Human Services
Service Delivery	Bridgewater PCYC, Department of Police, Fire and Emergency Management
Service Delivery	Safe Families Coordination Unit, Department of Police, Fire and Emergency Management

## University of Tasmania Awards for study in the 2017 academic year

*BJ Thompson Prize – for outstanding achievement in Public Policy at the 200 level*

Noah Grubb

*IPAA Tasmania Prize – for achievement in public policy*

Chun Yu

*IPAA Tasmania Prize – for achievement in first year policy*

Haydon Dennison

## 2017 Public Sector Management Program - Work-based project award

Karen Marr  
Supreme Court  
Department of Justice



Karen's project was titled *The Supreme Court Reporting Strategy*. She was presented his award at the 2017 PSMP graduation ceremony at Hobart Town Hall on 21 February by IPAA Tasmania Deputy President, Anne Beach.



## Council Members

Council members at 30 June 2018

Jacqui Allen Deputy Secretary, Cultural & Tourism Development Department of State Growth	President
Anne Beach Director Policy & Coordination Department of State Growth	Vice President
Andrew Koerbin Senior Account Manager TMD Department of Premier and Cabinet	Vice President
Kane Salter Director Finance and Business Services Department of Education	Treasurer
Jonathan Roe Senior Research Officer Office of the Tasmanian Economic Regulator	Secretary
Melanie Brown Senior Policy Officer Local Government Association of Tasmania	Member
Lisa Caswell Senior Policy Officer Department of Premier and Cabinet	Member
Moya Fyfe Chief of Staff University of Tasmania	Member
Alison Lai CEO Volunteering Tasmania	Member
Brett Noble Senior Project and Policy Manager Department of Primary Industries, Parks, Water and Environment	Member
Naomi March Consultant – Workforce Development & HR Policy Department of Health	Member

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Lisa Wardlaw-Kelly Head of Office (Hobart) and Program Manager Environment and Agriculture Statistics Branch Australian Bureau of Statistics	Member
Moya Fyfe Chief of Staff University of Tasmania	Member

## IPAA Tasmania - Core Organisation Values

### Professionalism

The IPAA is *Professional* – by striving for excellence through taking care and pride in our professional lives.

### Integrity

The IPAA acts with *Integrity* – by adhering to well established public sector and community moral and ethical principles.

## IPAA Tasmania - Core Membership Value Propositions

### Leadership

The IPAA provides *Leadership* by promoting its core organisational values and providing opportunities to develop leadership skills. The IPAA will actively encourage the highest standards of leadership.

### Professional Development

The IPAA provides *Professional Development* by making access available to relevant opportunities to develop skills and knowledge. The IPAA will actively encourage personal development and career advancement.

### Networking

The IPAA provides *Networking* opportunities that will assist in developing professional and personal relationships across the public sector and academic institutions. IPAA will actively encourage greater business and social collaboration.

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## Attachments

Financial Statements for the year ended 30 June 2018

Independent Auditor's Report



## INDEPENDENT AUDITOR'S REPORT

To the Members of the Institute of Public Administration Australia – Tasmania Division Inc.

### Opinion

We have audited the financial statements of the Institute of Public Administration Australia – Tasmania Division Inc. (the Association) which comprise the balance sheet as at 30 June 2018, the profit or loss statement for the year then ended, and notes to the financial statements, including a statement of significant accounting policies, and the statement by members of the Council.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at 30 June 2018, and of its financial performance for the year then ended in accordance with Australian Accounting Standards.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial statements in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of the financial statements that is free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Liability limited by a scheme approved under Professional Standards legislation.

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