

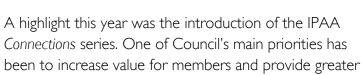
Tasmania Division GPO Box 39 HOBART TAS 7001 Ph: 03 6232 7122 info@tas.ipaa.org.au www.tas.ipaa.gov.au





# President's report

I am pleased to present the 2016 Annual Report. IPAA continues to build a strong following in Tasmania. A steady increase in membership and engagement with our events and awards programs is a very pleasing result of the work of Council.





opportunities for young professionals to connect with and be active in their profession. IPAA *Connections* does this by bringing senior executives, members and young professionals together in an informal environment to hear from a guest speaker on issues relevant to the public sector and their careers. We hosted six of these free events attracting 400 registrations and feedback has been very positive from all involved. I'm very pleased to see our corporate members taking the opportunity to interact and encourage their young professionals to participate, building on the success of the Emerging Leaders breakfast forum which was a sell-out for the second year running.

This series helped us host a record 14 events that were attended by 978 delegates, and were a significant factor in attracting a 15% increase in personal membership. This is important as an expanding membership base and strong attendance at events is essential to continue on a financially sustainable basis. On this front I would like to acknowledge the ongoing support of KPMG through their sponsorship of the State of the Service event, which this year also served as the forum for announcing the Public Sector Excellence Awards.

Recognising excellence in the study and practice of public administration is one of IPAA's most important functions and I congratulate the winners across all the IPAA Tasmania award programs - the UTAS Student Awards, the Public Sector Management Program Award and the Public Sector Excellence Awards.

This year saw the Department of Education excel on the national stage, with the Education Information (edi) team taking out the top award at the Prime Minister's Awards for Excellence in Public Sector Management hosted by IPAA ACT. Congratulations on an outstanding achievement and for leading the way nationally in supporting teachers to support their students.

At the national level, I would also like to congratulate Greg Johannes for being awarded a prestigious National Fellowship in October 2015. Greg has provided a significant contribution to the study and practice of public administration throughout his 20 year



career in the state and federal public sector. In particular the past 12 years at senior levels in the Tasmanian State Service have seen him take the lead on many of the most complex and important policy issues facing our State. Greg was instrumental in leading the resurgence of IPAA in Tasmania and continues to support IPAA as a regular and popular speaker at events.

Congratulations Greg and thank you on behalf of IPAA for your service.

The success of IPAA Tasmania continues to build and I am very thankful for the effort of all members of Council and the team at The Training Consortium for delivering an extensive program with limited resources. In particular I thank Andrew Koerbin for leading the Public Sector Excellence Awards, Brett Noble for the leading the Events program and Treasurer Kane Salter for managing the finances. An extra special thanks to Katie Cottrell for supporting Kane and Robert Cockerell during his term as Treasurer. Katie has gone above and beyond over the last seven years and has now handed over the books. Thank you Katie.

David Nicholson President



#### **Finance**

I am pleased to present the audited accounts for the 2015-16 financial year.

The Division's auditor, Wise Lord & Ferguson, signed off on the accounts stating that:

"the financial report presents fairly, in all material respects, the financial position of the Institute of Public Administration Australia – Tasmania Division Inc. as of 30 June 2016 and of its financial performance for the year then ended in accordance with the accounting polices described in note 1 to the financial statements."

Copies of the Independent Audit Report and Financial Statements for the year ended 30 June 2016, prepared by Wise Lord and Ferguson, are provided with this report.

Particular points to note from the financial statements are:

- ➤ A stable financial position recording a surplus of \$3,211 for the year
- Retained earnings of \$44,420
- An increase of \$1,810 in membership fees resulting from a 15% increase in personal members
- Events revenue down on the previous year, mainly attributable to there being two State Budget briefings in the previous financial year
- An increase in seminar expenses mostly due to the strategic investment in the introduction of IPAA Connections events, which are offered to members free of charge
- The reduction in Public Administration Today expenditure reflecting the cessation of that publication by IPAA Nationally
- A stable cash balance maintained, whilst slightly lower than the previous year this largely corresponds to a lower trade creditors balance at 30 June 2016.

I would like to thank members for their continued attendance at events which is essential to maintaining financial sustainability for the Association. KPMG continued their support of IPAA Tasmania through sponsorship of the State of the Service for which we are very grateful.

On behalf of Council I would specifically like to thank Katie Cottrell for her significant contribution to the operation of IPAA's finances and her support of myself and the previous Treasurer over an extended period. Katie is having a well-earned break and has also been fantastic in supporting a new person in the transition.

Kane Salter Treasurer

IPAA Tasmania GPO Box 39 HOBART TAS 7001



# Membership

Personal membership increased by 15% which is attributed to the introduction of the IPAA Connections series. All corporate members continued their membership and the Australian Government Department of Employment joined midyear.

	30/6/2013	30/6/2014	30/6/2015	30/06/2016
Personal members	55	58	64	74
Corporate members				
Member organisations	16	17	16	17
Corporate nominees	93	114	113	116
Total individual members / nominees	148	172	177	190





#### **Events**

The introduction of the IPAA *Connections* series resulted in a record 14 events and 978 registrations for IPAA Tasmania. Events delivered during 2015-16 were:

- > IPAA Connections No. 1 Federation Reform with Greg Johannes
- ➤ IPAA Connections No. 2 How to build a ship with attitude by Toni Moate PSM
- ➤ AGM Address Creating Adaptive Government with Professor Peter Shergold AC
- Political Forum a conversation with David O'Byrne
- ➤ IPAA Connections No. 3 The path to a \$5 Billion Budget with Kathrine Morgan-Wicks
- ➤ Emerging Leaders Breakfast Forum with Stephanie Foster PSM
- > State of the Service with Greg Johannes
- ➤ IPAA Connections No. 4 Mike Pervan's journey...and what he learnt along the way
- Vic/Tas Executive Forum Transformation: Leadership and Economics for a Sustainable Economy
- A 'virtual' Address to the APS by Prime Minister Malcolm Turnbull
- ➤ IPAA Connections No. 5 Continual improvement the pathway to success with Donna Adams
- ➤ 2016 State Budget Briefing with Tony Ferrall, Jenny Gale and Mike Pervan
- ➤ IPAA Connections No. 6 The F guide to an interesting career: 'Flexible, Focused and Free' with `Alopi Latukefu
- ➤ 2016: an election year with Dr John Hewson



## **Awards**

IPAA Tasmania sponsors a number of awards aimed at recognising and enhancing public administration and management. Congratulations to award recipients on their significant achievement.

#### Public Sector Excellence Awards

The winners of the 2015 awards were announced at the State of the Service event on 16 December 2015.

President's Award for Excellence in the Public Sector
Winner – Phil Foulston, Department of Premier and Cabinet

Public Sector Professional of the Year

Joint Winner – Alison Lai, Department of Premier and Cabinet/Department of Health and Human Services Joint Winner – Leon Smith, Tasmania Fire Service

Public Sector Young Professional of the Year

Winner – Karla Williams, Department of Primary Industries, Parks, Water and Environment

Runner Up - Sarah Jane Rigney, Australian Antarctic Division

Best Practice in the Public Sector

Winner – Tasmanian Arts Guide, Arts Tasmania, Department of State Growth Highly Commended – edi, the Education Information Portal, Department of Education

# University of Tasmania Awards for study in the 2015 academic year

BJ Thompson Prize – for outstanding achievement in Public Policy at the 200 level Nina Barnett

IPAA Tasmania Prize — for achievement in public policy Brigette Metzler

IPAA Tasmania Prize – for achievement in first year policy Saskia Heather

# Public Sector Management Program 2016 Outstanding Achievement Award

Ian Watson, National Disability Insurance Agency





# Council Members

Council members at 30 June 2016.

David Nicholson	President
Deputy Secretary	rresident
Department of Premier and Cabinet	
Andrew Koerbin	Vice President
Senior Account Manager TMD	7166 1 1 65146116
Department of Premier and Cabinet	
Anthony Speed	Vice President
State Manager	7.00 1.00.00.00
Department of Health	
Kane Salter	Treasurer
Director Finance and Business Services	
Department of Education	
Jonathan Roe	Secretary
Graduate Research Officer	
Department of Premier and Cabinet	
Melanie Brown	Member
Senior Policy Officer	
Local Government Association of Tasmania	
Grant Evans	Member
Project Manager	
Department of Premier and Cabinet	
Moya Fyfe	Member
Chief of Staff	
University of Tasmania	
Mohammed Huque	Member
Manager Health Informatics and Information	
Governance	
Department of Health and Human Services	
Kathrine Morgan-Wicks	Member
Deputy Secretary	
Department of Treasury and Finance	
Kathryn Newett	Member
Social Policy Adviser	
Office of the Leader of the Tasmanian Labor	
Opposition	
Brett Noble	Member
Senior Project and Policy Manager	
Department of Primary Industries, Parks, Water and	
Environment	



# IPAA Tasmania - Core Organisation Values

#### **Professionalism**

The IPAA is *Professional* – by striving for excellence through taking care and pride in our professional lives.

#### Integrity

The IPAA acts with *Integrity* – by adhering to well established public sector and community moral and ethical principles.

# IPAA Tasmania - Core Membership Value Propositions

#### Leadership

The IPAA provides *Leadership* by promoting its core organisational values and providing opportunities to develop leadership skills. The IPAA will actively encourage the highest standards of leadership.

#### Professional Development

The IPAA provides *Professional Development* by making access available to relevant opportunities to develop skills and knowledge. The IPAA will actively encourage personal development and career advancement.

#### Networking

The IPAA provides *Networking* opportunities that will assist in developing professional and personal relationships across the public sector and academic institutions. IPAA will actively encourage greater business and social collaboration.

#### **Attachments**

Financial Statements for the year ended 30 June 2016

Independent auditor's report

Institute of Public
Administration Australia –
Tasmania Division Inc.
Financial Statements
For the Year Ended
30 June 2016



# Statement by Members of the Council

# For the year ended 30 June 2016

In the opinion of the Councillors of the Institute of Public Administration Australia – Tasmanian Division Incorporated ('the Entity'):

- 1. The Entity is an incorporated association and is not a reporting entity;
- 2. The special purpose financial report, set out on the following pages, is drawn up, in accordance with the basis of accounting described in Note 1 so as to present a true and fair view of the financial position of the Entity as at 30 June 2016 and its performance, as represented by the results of its operations, for the financial year ended on that date;
- 3. There are reasonable grounds to believe that the Entity will be able to pay its debts as and when they become due and payable; and
- 4. The special purpose financial report satisfies the requirements of the Associations Incorporation Act (Tasmania) 1964.

This statement is made in accordance with a resolution of the Council and is signed for and on behalf of the Council by:

David Nicholson

President

Kane Salter

Treasurer

Dated in Hobart this 7th day of Sep 2016

# INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA

# TASMANIA DIVISION INC.

# PROFIT AND LOSS STATEMENT

# FOR THE YEAR ENDED 30 JUNE 2016

INCOME           Seminars         26,845         31,586           Individual         7,068         5,279           Corporate         12,760         12,430           PSMP Participant         -         364           Sponsorship         4,000         4,000           MyState Interest         2         2           Westpac Interest         1         101           Reimbursement of Expenditure         1,016         2,362           TOTAL INCOME         51,692         56,124           EXPENSES         TOTAL INCOME         10,000         11,000           Audit & Accounting Fees         830         790           Bank Fees         905         1,057           State Levy         455         634           Awards - Student         400         600           Public Service Management Award         200         200           Seminars         25,720         17,90           Miscellaneous Expenses         1,050         1,774           National Conference         1,134         695           Post Office Box Renewal         174         165           Courier Charges         -         87           Insurance<		2016 \$	2015 \$
Individual         7,068         5,279           Corporate         12,760         12,430           PSMP Participant         -         364           Sponsorship         4,000         4,000           MyState Interest         2         2           Westpac Interest         1         101           Reimbursement of Expenditure         1,016         2,362           TOTAL INCOME         51,692         56,124           EXPENSES         DPAC Administration Fee         10,000         11,000           Audit & Accounting Fees         830         790           Bank Fees         905         1,057           State Levy         455         634           Awards - Student         400         600           Public Service Management Award         200         200           Seminars         25,720         17,909           Miscellaneous Expenses         1,050         1,774           Niscellaneous Expenses         1,050         1,774           Niscellaneous Expenses         1,134         695           Post Office Box Renewal         174         165           Courier Charges         -         87           Insurance         650	INCOME		
Corporate         12,760         12,430           PSMP Participant         -         364           Sponsorship         4,000         4,000           MyState Interest         2         2           Westpac Interest         1         101           Reimbursement of Expenditure         1,016         2,362           TOTAL INCOME         51,692         56,124           EXPENSES         S         51,692         56,124           EXPENSES         830         790           DPAC Administration Fee         10,000         11,000           Audit & Accounting Fees         830         790           Bank Fees         905         1,057           State Levy         455         634           Awards - Student         400         600           Public Service Management Award         200         200           Seminars         25,720         17,909           Miscellaneous Expenses         1,050         1,774           National Conference         1,134         695           Post Office Box Renewal         174         165           Courier Charges         -         87           Insurance         650         -	Seminars	26,845	31,586
PSMP Participant         -         364           Sponsorship         4,000         4,000           MyState Interest         2         2           Westpac Interest         1         101           Reimbursement of Expenditure         1,016         2,362           TOTAL INCOME         51,692         56,124           EXPENSES         Stock of 1,050         11,000           Audit & Accounting Fees         830         790           Bank Fees         905         1,057           State Levy         455         634           Awards - Student         400         600           Public Service Management Award         200         200           Seminars         25,720         17,909           Miscellaneous Expenses         1,050         1,774           National Conference         1,134         695           Post Office Box Renewal         174         165           Courier Charges         -         87           Insurance         650         -           Travel Expenses         1,228         3,152           Telephone         800         878           AJPA         4,751         5,735           PAT <td>Individual</td> <td>7,068</td> <td>5,279</td>	Individual	7,068	5,279
PSMP Participant         -         364           Sponsorship         4,000         4,000           MyState Interest         2         2           Westpac Interest         1         101           Reimbursement of Expenditure         1,016         2,362           TOTAL INCOME         51,692         56,124           EXPENSES         Stock of 1,692         56,124           EXPENSES         830         790           Bank Fees         905         1,050           Bank Fees         905         1,057           State Levy         455         634           Awards - Student         400         600           Public Service Management Award         200         200           Seminars         25,720         17,909           Miscellaneous Expenses         1,050         1,774           National Conference         1,134         695           Post Office Box Renewal         174         165           Courier Charges         -         87           Insurance         650         -           Travel Expenses         1,228         3,152           Telephone         800         878           AJPA         <	Corporate	12,760	12,430
MyState Interest         2         2           Westpac Interest         1         101           Reimbursement of Expenditure         1,016         2,362           TOTAL INCOME         51,692         56,124           EXPENSES         S         51,692         56,124           EXPENSES         Bank Fees         830         790           Audit & Accounting Fees         830         790           Bank Fees         905         1,057           State Levy         455         634           Awards - Student         400         600           Public Service Management Award         200         200           Seminars         25,720         17,909           Miscellaneous Expenses         1,050         1,774           National Conference         1,134         695           Post Office Box Renewal         174         165           Courier Charges         -         87           Insurance         650         -           Travel Expenses         1,228         3,152           Telephone         800         878           AJPA         4,751         5,735           PAT         -         4,792	PSMP Participant	-	364
Westpac Interest         1         101           Reimbursement of Expenditure         1,016         2,362           TOTAL INCOME         51,692         56,124           EXPENSES         S         51,692         56,124           EXPENSES         S         56,124           DPAC Administration Fee         10,000         11,000           Audit & Accounting Fees         830         790           Bank Fees         905         1,057           State Levy         455         634           Awards – Student         400         600           Public Service Management Award         200         200           Seminars         25,720         17,909           Miscellaneous Expenses         1,050         1,774           National Conference         1,134         695           Post Office Box Renewal         174         165           Courier Charges         -         87           Insurance         650         -           Travel Expenses         1,228         3,152           Telephone         800         878           AJPA         4,751         5,735           PAT         2,94         530	Sponsorship	4,000	4,000
Reimbursement of Expenditure         1,016         2,362           TOTAL INCOME         51,692         56,124           EXPENSES         Stream of the control of the contr	MyState Interest	2	2
EXPENSES         Section 10,000         11,000           DPAC Administration Fee         10,000         11,000           Audit & Accounting Fees         830         790           Bank Fees         905         1,057           State Levy         455         634           Awards - Student         400         600           Public Service Management Award         200         200           Seminars         25,720         17,909           Miscellaneous Expenses         1,050         1,774           National Conference         1,134         695           Post Office Box Renewal         174         165           Courier Charges         5         87           Insurance         650         -           Travel Expenses         1,228         3,152           Telephone         800         878           AJPA         4,751         5,735           PAT         -         4,792           Mandarin Membership         294         530           TOTAL EXPENSES         48,591         49,998           OTHER INCOME         110         110           Dividends Rec - MyState         110         110	Westpac Interest	1	101
EXPENSES         DPAC Administration Fee       10,000       11,000         Audit & Accounting Fees       830       790         Bank Fees       905       1,057         State Levy       455       634         Awards – Student       400       600         Public Service Management Award       200       200         Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec – MyState       110       110         TOTAL OTHER INCOME       110       110	Reimbursement of Expenditure	1,016_	2,362
DPAC Administration Fee       10,000       11,000         Audit & Accounting Fees       830       790         Bank Fees       905       1,057         State Levy       455       634         Awards - Student       400       600         Public Service Management Award       200       200         Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	TOTAL INCOME	51,692	56,124
DPAC Administration Fee       10,000       11,000         Audit & Accounting Fees       830       790         Bank Fees       905       1,057         State Levy       455       634         Awards - Student       400       600         Public Service Management Award       200       200         Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	FXPENSES		
Audit & Accounting Fees       830       790         Bank Fees       905       1,057         State Levy       455       634         Awards - Student       400       600         Public Service Management Award       200       200         Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110		10,000	11,000
Bank Fees       905       1,057         State Levy       455       634         Awards - Student       400       600         Public Service Management Award       200       200         Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110			
State Levy       455       634         Awards - Student       400       600         Public Service Management Award       200       200         Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110		905	1,057
Awards - Student       400       600         Public Service Management Award       200       200         Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	State Levy	455	
Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110		400	600
Seminars       25,720       17,909         Miscellaneous Expenses       1,050       1,774         National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	Public Service Management Award	200	200
National Conference       1,134       695         Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110		25,720	17,909
Post Office Box Renewal       174       165         Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	Miscellaneous Expenses	1,050	1,774
Courier Charges       -       87         Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	National Conference	1,134	695
Insurance       650       -         Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	Post Office Box Renewal	174	165
Travel Expenses       1,228       3,152         Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         TOTAL OTHER INCOME       110       110	Courier Charges	-	87
Telephone       800       878         AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	Insurance	650	-
AJPA       4,751       5,735         PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       110       110         Dividends Rec - MyState       110       110         TOTAL OTHER INCOME       110       110	Travel Expenses	1,228	3,152
PAT       -       4,792         Mandarin Membership       294       530         TOTAL EXPENSES       48,591       49,998         OTHER INCOME       500       110       110         Dividends Rec - MyState       110       110       110         TOTAL OTHER INCOME       110       110       110	Telephone	800	878
Mandarin Membership294530TOTAL EXPENSES48,59149,998OTHER INCOMEDividends Rec – MyState110110TOTAL OTHER INCOME110110	AJPA	4,751	5,735
TOTAL EXPENSES 48,591 49,998  OTHER INCOME  Dividends Rec - MyState 110 110  TOTAL OTHER INCOME 1110 1110	PAT	-	4,792
OTHER INCOME Dividends Rec – MyState 110 110 TOTAL OTHER INCOME 110 110	Mandarin Membership	294_	530
Dividends Rec – MyState 110 110  TOTAL OTHER INCOME 110 110	TOTAL EXPENSES	48,591	49,998
Dividends Rec – MyState 110 110  TOTAL OTHER INCOME 110 110	OTHER INCOME		
TOTAL OTHER INCOME 110 110		110	110
NET SURPLUS 3,211 6,236	2	110	110
· ·	NET SURPLUS	3,211	6,236

# INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA TASMANIA DIVISION INC.

# **BALANCE SHEET**

# AS AT 30 JUNE 2016

	Notes	2016 \$	2015 \$
CURRENT ASSETS		•	•
MyState CU – Access Account		-	24,821
Westpac Account		20,086	28,570
Westpac Term Deposit		25,900	-
Trade Debtors	_	6,353	2,903
TOTAL CURRENT ASSETS		52,339	56,294
NON-CURRENT ASSETS			
Shares in MyState Financial	2	1,179	1,179
TOTAL NON-CURRENT ASSETS	_	1,179	1,179
TOTAL ASSETS		53,518	57,473
CURRENT LIABILITIES			
Trade Creditors		-	7,275
Prepaid Corporate Membership		3,664	4,950
Prepaid Individual Membership		3,835	1,650
Accrued Expenditure		1,342	2,220
GST LIABILITIES		0.054	
GST Collected		2,254	1,689
GST Paid		(1,997)	(1,520)
Total GST LIABILITIES	-	257	169
TOTAL LIABILITIES	-	9,098	16,264
NET ASSETS		44,420	41,209
	E		
EQUITY			
Retained Earnings		41,209	34,973
Net Surplus	-	3,211	6,236
TOTAL EQUITY	-	44,420	41,209

# INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA TASMANIA DIVISION INC.

# NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS AS AT 30 JUNE 2016

#### 1. STATEMENT OF ACCOUNTING POLICIES

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Act (Tas)*. The Council have determined that the Association is not a reporting entity.

The Institute of Public Administration Australia – Tasmania Division Inc. (IPAA Tasmania) is an incorporated entity.

In accordance with the reporting requirements of the Associations Incorporation Act (Tas) the Association has complied with the following applicable Accounting Standard and Urgent Issues Group Consensus View of AASB 1031 Materiality.

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial statements have been prepared on an accruals basis and are based on historical costs. The financial statements do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

#### 2. INVESTMENT IN MYSTATE SHARES

The shares in MyState Limited are valued at cost.



Independent auditor's report to the members of the Institute of Public Administration Australia – Tasmania Division Inc.

We have audited the accompanying special purpose financial report of the Institute of Public Administration Australia – Tasmania Division Inc. (the Association), which comprises the balance sheet as at 30 June 2016 and the profit and loss statement for the year ended on that date and a summary of significant accounting policies discussed in note 1 to the financial statements.

## The Council's Responsibility for the Financial Report

The Association's Council is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in note 1 to the financial statements, which form part of the financial report, are appropriate to meet the financial reporting requirements of the *Associations Incorporation Act [Tas]* and the Association's constitution and are appropriate to meet the needs of the members. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. These policies do not require the application of all Accounting Standards and other mandatory financial reporting requirements in Australia.

#### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Independence

In conducting our audit we have met the independence requirements of the Australian professional accounting bodies.

## Opinion

In our opinion the financial report presents fairly, in all material respects, the financial position of the Institute of Public Administration Australia – Tasmania Division Inc. as of 30 June 2016 and of its financial performance for the year then ended in accordance with the accounting policies described in note 1 to the financial statements.

#### Basis of Accounting

Without modifying our opinion, we draw attention to the notes to the financial report which describes the basis of accounting. The financial report is prepared to assist the Institute of Public Administration Australia – Tasmanian Division Inc. to meet the requirements of the Associations Incorporation Act [Tas] and the Association's constitution. As a result the financial report may not be suitable for another purpose.

J DOYLE Partner

WISE LORD & FERGUSON

Date: 7 Sevensor 2016