



INSTITUTE OF
PUBLIC ADMINISTRATION
AUSTRALIA

2021-22 Annual Report



Acting President's Report

It can be hard doing things off the side of your desk at the best of times. Throw in a pandemic with a long tail and an explosion of people's substantive workloads and you have a real challenge on your hands.

This has been the reality for IPAA Tasmania in 2022-23. We are a membership organisation operating on a largely voluntary basis and the combined impacts of COVID and the pressures on people's time over an extended period have certainly taken their toll.

It is fair to say that for the most part, IPAA Tas has been in 'stasis' mode over the course of 2021-22. The Council has continued to meet and has facilitated ongoing access to the Australian Journal of Public Administration and the resources of IPAA National for members. However, there has been limited confidence and capacity for delivering face to face events.

In this and the preceding financial year (2020-21), the Council determined to rollover annual personal and corporate memberships in recognition of the ongoing contraction in member offerings. Memberships will once again be rolled over in 2022-23 in order to allow IPAA to reconnect with members and ramp up its activities.

We officially broke the events drought in May this year, when we were able to stage our first face to face event in over two years, the State Budget Briefing Lunch. It was great to see tables full of local, state and federal public professionals conversing and engaging with each other after so long, and to hear from a panel of highly regarded departmental secretaries as they shared their views on the impacts of the pandemic and other domestic and global shocks on the Tasmanian economic outlook.

The Budget Briefing event offered a very positive ray of light for the reignition of member offerings and a much-needed confidence boost to the IPAA Council that 'we can do this!' But there is certainly more to be done! I am confident that we can make 2022-23 a year of 'rebuilding and renewal' for IPAA Tasmania. With COVID lingering in the background rather than the foreground of our minds, there is a sense that normality, for the most part, is returning.

The Council has the opportunity to re-establish regular communication with its members and to develop some new ideas for how we deliver value going forward. Conversations among council members in recent times have centred on the need to consolidate and deliver on our

previously popular flagship annual events including the State of the Service Presentation and the Budget Briefing Lunch. We also have the opportunity to provide important networking opportunities for aspiring and emerging leaders through Young Professionals events, which have been highly popular in the past.

In addition to our networking events, there is a desire to establish a refreshed online presence through the IPAA website and to facilitate regular online public sector insights and inspiration for our members. In recognition of our small size, we have been engaging with counterparts in other jurisdictions to explore opportunities for shared virtual program offerings and that work will continue.

I'd like to thank IPAA Tasmania's Council members for their commitment and patience through what has been another challenging year. Our council members have given their time and attended meetings off the side of their desks in order to keep IPAA afloat. I'd also like to thank the TTC team for their administrative support.

Finally, I'd like to extend a very warm and heartfelt thank you to our President of the last 5 years, Jacqui Allen, who bid farewell to the Council earlier in 2022 to take on an exciting opportunity at the City of Hobart. Whilst Jacqui's departure inevitably left a big hole in the IPAA team, we are extremely grateful for the leadership and stability that she has afforded the Council over her tenure.

It has certainly been a tough gig for the last couple of years, but despite all that, IPAA is still here. We're keen dust off the covers in 2022-23 and offer valuable 'reconnecting' opportunities to our members going forward. We hope as a valued IPAA member you can join us on that journey!



Mel Brown
Acting President

Finance Report

Copies of the Financial Statements for the year ended 30 June 2022 are provided with this report.

Pursuant to section 24 of the *Associations Incorporation Act 1964* IPAA Tasmania is exempt from the requirement to obtain an independent annual audit as its annual revenue is below \$250 000.

IPAA operations and finances continued to be impacted by COVID-19 during 2021-22. Summary points to note from the financial statements are:

- A deficit of \$9,119 for the year was achieved, contributing to total equity decreasing to \$44,157.
- In respect of Income:
 - The Association's council determined that due to the continued impacts of the Covid pandemic that membership fees for 2021-22 financial year would be waived. Revenue for memberships has decreased from \$19,513 received in 2019-20, \$91 in 2020-21 down to \$0 for 2021-22.
 - There was an increase in revenue of \$5,159 for seminars, this relates to the state budget briefing seminar.
- In respect of Expenses:
 - The major expenditure increase related to Seminar costs of \$4,183 due to the expenses of hosting the state budget briefing seminar.

Given the disruption to IPAA Tasmania activities this year, the Council approved rolling over all memberships for a second consecutive year to 2021-22.

On behalf of Council I would again specifically like to thank Loraine Kemble-Smith for her voluntary assistance in managing IPAA's finances.



Jason Sowell
Treasurer

Membership

	30 June 2018	30 June 2019	30 June 2020	30 June 2021	30 June 2022
Personal members	150	102	80	82	78
Corporate member organisations	15	13	12	12	12
Corporate nominees	122	93	81	68	71
Total individual members / nominees	272	195	161	149	149

Events

Due to the impacts of COVID-19 and gathering restrictions, IPAA Tasmania was limited in its capacity to hold events during 2021-22.

However, we did welcome back events in the middle of 2022, with one of our flagship networking events, the IPAA State Budget Briefing Lunch, returning for the first time since 2019.

The Briefing featured keynote speaker Tony Ferrall, Secretary of the Department of Treasury and Finance and provided an insider's view of the Tasmanian State Budget and the opportunity to glean what this budget means for Tasmanians in 2022-23.

Tony was joined by Department of Health Secretary, Kath Morgan-Wicks, Department of Education Secretary Tim Bullard, and Department of State Growth Deputy Secretary Gary Swain. The perspectives of the panel members were hugely insightful and the diversity of their portfolio responsibilities ensured that an array of issues and public policy considerations were covered.

This successful event attracted around 85 attendees and served as a welcome reminder of the value and enjoyment of face to face networking events.

Awards

IPAA Tasmania sponsors a number of awards aimed at recognising and enhancing public administration and management. Each recipient receives a prize of \$200 and a one-year membership of IPAA Tasmania. Congratulations to award recipients on their significant achievement.

University of Tasmania Awards for study in the 2021 academic year

IPAA Tasmania Prize – R43

Awarded annually to the best student in HPP101 Introduction to Policy and Politics.

Ms Narelle Hill

IPAA Tasmania Prize – R44

Awarded for achievement of the highest mark in a policy unit at any level.

Ms Andrea McAuliffe

BJ Thompson Prize – R87

Awarded annually to the student obtaining exceptional results in Public Policy units at 200 level.

Ms Philippa Conway

Council Members as at 30 June 2022

Melanie Brown Assistant Director, Office of Review and Evaluation Department of Premier and Cabinet	Acting President
Ali Jenkins Assistant Secretary, Australian Public Sector Reform Office Department of the Prime Minister and Cabinet	Vice President
Jason Sowell Director Finance and Business Services Department of Education	Treasurer
Jonathan Roe Policy Analyst, Office of Aboriginal Affairs Department of Communities Tasmania	Secretary
Nataliya Katsman Economic Analyst Department of State Growth	Member
Duncan Young General Manager Census & Data Acquisition Division. Australian Bureau of Statistics	Member
Vacant	Member

IPAA Tasmania - Core Organisation Values

Professionalism

The IPAA is *Professional* – by striving for excellence through taking care and pride in our professional lives.

Integrity

The IPAA acts with *Integrity* – by adhering to well established public sector and community moral and ethical principles.

IPAA Tasmania - Core Membership Value Propositions

Leadership

The IPAA provides *Leadership* by promoting its core organisational values and providing opportunities to develop leadership skills. The IPAA will actively encourage the highest standards of leadership.

Professional Development

The IPAA provides *Professional Development* by making access available to relevant opportunities to develop skills and knowledge. The IPAA will actively encourage personal development and career advancement.

Networking

The IPAA provides *Networking* opportunities that will assist in developing professional and personal relationships across the public sector and academic institutions. IPAA will actively encourage greater business and social collaboration.

Attachments

Financial Statements for the year ended 30 June 2022



Institute of Public Administration Australia –
Tasmanian Division Inc.

Financial Statements for the year ended
30 June 2022

Statement by Members of the Council

In the opinion of the Council Members of the Institute of Public Administration Australia – Tasmanian Division Incorporated (the Association):

1. The Association is an Incorporated Association and is not a reporting entity;
2. The special purpose financial statements, set out on the following pages, is drawn up, in accordance with the basis of accounting described in Note 1 so as to present a true and fair view of the financial position of the Association as at 30 June 2022 and its performance, as represented by the results of its operations, for the financial year ended to date;
3. There are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable; and
4. The special purpose financial statements satisfy the requirements of the *Associations Act (Tasmania) 1964*.

This statement is made in accordance with a resolution of the Council and is signed for and on behalf of the Council by



Melanie Brown
President



Jason Sowell
Treasurer

Date: 29 September 2022

Institute of Public Administration Australia – Tasmania Division Inc
Statement of Comprehensive Income for the year ended 30 June 2022

	Notes	2022 \$	2021 \$
Income			
Dividends Received		50	48
Interest Received		97	70
Membership Subscription		-	91
Reimbursement of Expenditure		-	500
Seminars		5,159	-
Total income		5,307	709
Expenses from transactions			
Australian Journal of Public Administration		-	420
Audit and Accounting Fees		1,140	1,100
Bank Fees		614	489
DPAC Administration Fee		4,500	4,500
Insurance		799	798
Miscellaneous Expenses		765	939
Postage		-	109
Post Office Box Renewal		205	195
State Levy		750	1,000
Student Awards		800	250
Seminars		4,853	-
Total expenses from transactions		14,426	9,800
Net Surplus/(Deficit)		(9,119)	(9,091)

The accompanying notes form part of these financial statements.

Institute of Public Administration Australia – Tasmania Division Inc
Statement of Financial Position as at 30 June 2022

		2022	2021
	Notes	\$	\$
Assets			
Current assets			
Cash and deposits		15,484	25,248
Investments	3	25,900	25,900
Receivables	4	1,975	1,049
Non-current assets			
Shares in My State Australia Ltd	2	1,179	1,179
Total assets		44,538	53,376
Liabilities			
Payables	5	381	100
Total liabilities		381	100
Net assets		44,157	53,276
Equity			
Retained Earnings		53,276	62,367
Net Surplus/Deficit		(9,119)	(9,091)
Total equity		44,157	53,276

The accompanying notes form part of the financial statements.

Institute of Public Administration Australia – Tasmania Division Inc
Notes to the Financial Statement for the year Ended 30 June 2022

Note 1: Statement of Significant Accounting Policies

(a) Basis of Preparation

The financial statements have been prepared on the basis that the Association is a non-reporting entity because there are no users dependent on general purpose financial statements. The financial statements are therefore special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (Tas). The Association is an incorporated entity. In accordance with the reporting requirements of the Associations Incorporation Act (Tas), the Association has complied with the following applicable Australian Accounting Standards and Urgent Issues Group Consensus View of AASB 1031 Materiality. No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied. The financial statements have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. The amounts presented in the financial statements have been rounded to the nearest dollar.

(b) Revenue

Membership subscriptions are recognised as revenue on the issue of membership renewals. Non-renewal of memberships are reversed out of revenue. Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. All revenue is stated net of the amount of goods and services tax (GST).

(c) Receivables

Trade and other receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Trade and other receivables are recognised at the nominal transaction value without taking into account the time value of money.

(d) Payables

Trade and other payables are recognised at the nominal transaction value without taking into account the time value of money.

(e) Goods and Services Tax

(GST) Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the Balance Sheet.

(f) Income Tax

No provision for income tax has been raised as the entity is exempt from income tax.

(g) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Institute of Public Administration Australia – Tasmania Division Inc
Notes to the Financial Statement for the year Ended 30 June 2022

Note 2: Shares in My State Limited

The shares in MyState Limited are valued at cost.

Note 3: Investments

	2022	2021
	\$	\$
Term Deposits	25,900	25,900
Total	25,900	25,900

Note 4: Receivables

	2022	2021
	\$	\$
GST Receivables	1,975	1,049
Total	1,975	1,049

Note 5: Payables

	2022	2021
	\$	\$
Trade Creditors	381	100
Total	381	100

Note 6: Membership Subscriptions

	2022	2021
	\$	\$
Full Professional Member	-	61
Full time student/Retired member	-	30
Total	-	91

Note 7: COVID 19

The association's council determined that due to the continued impacts of the COVID pandemic that membership for the 2022 financial year would be waived.