



TASMANIA Division
Professionalism Integrity



IPAA Tasmania

2017 Public Sector Excellence Awards



About the awards

The *IPAA Tasmania Public Sector Excellence Awards* recognise excellence and best practice in public administration in Tasmania. They provide the opportunity for public sector organisations and their employees to showcase their achievements and demonstrate how the public sector is making a positive difference for the Tasmanian community.

2017 is the sixth year IPAA Tasmania has offered these awards. There are four award categories in 2017, and we invite nominations for:

- an individual who has made an outstanding contribution over many years
- an individual who has demonstrated innovation and leading practice in recent years
- an individual under 35 years of age who has demonstrated emerging leadership qualities and a commitment to learning
- an individual or team that has made a significant difference to public sector administration and/or service delivery, and exceeded their scope of work by demonstrating excellence in public administration or management.

The fourth category, *Best Practice in the Public Sector*, has been modified in 2017 to invite entries from individuals and teams in the areas of: communication and change management; people and diversity development; public infrastructure development; policy development; and service delivery. These are based on the highly successful award program undertaken by our colleagues at IPAA Victoria and we acknowledge and are grateful for their kind permission to adapt their categories and criterion for this award category.

Agencies across all levels of government have outstanding people who fall into each of these categories and are encouraged to take the opportunity to acknowledge their success and contribution to the public sector and community in general.

Award categories

- President's Award for Excellence in the Public Sector
- Public Sector Professional of the Year
- Public Sector Young Professional of the Year
- Best Practice in the Public Sector

Key dates

Entries open:	Wednesday, 13 September 2017
Entries close:	Wednesday, 25 October 2017
Judging process:	1 November – 22 November 2017, which may include an interview with short listed nominators
Winners announced:	IPAA State of the Service, December 2017

Benefits of nominating

Entering the awards provides you with the opportunity to:

- highlight your commitment to professionalism and excellence within the public sector in Tasmania
- showcase projects, initiatives and programs that demonstrate leadership and contribution to your organisation
- acknowledge the achievements of your staff
- acknowledge your team's achievements
- increase awareness of professionalism and integrity across the public sector and the broader community.

Who can nominate

Individuals and teams working in the public sector across all local, state and federal government agencies and organisations in Tasmania can be nominated. This includes government owned corporations, statutory authorities and the tertiary education sector.

Recently retired individuals who have made a significant contribution to public administration over their careers are also eligible to be nominated for the President's Award.

The awards

All nominations submitted will undergo a short listing process.

If short listed the nominator may be asked to attend an interview and provide additional information for the judging panel.

President's Award for Excellence in the Public Sector

Awarded for outstanding contribution to the public sector or service delivery over many years.

Criteria

Nominations must show how the nominee has made a difference to the public sector through:

1. outstanding contribution over a substantial number of years to, and excellence in, public administration and management
2. exemplifying best practice within the role for which they are being nominated
3. upholding and promoting professionalism, integrity and public sector values at all times
4. leaving a legacy of improvement to the public sector, or improvement to service delivery, in Tasmania.

Public Sector Professional of the Year

Awarded for excellence in public administration and management over recent years.

Criteria

Nominations must show how the nominee has made a difference as a public sector professional by demonstrating:

1. excellence in public administration and management over recent years
2. active support and fostering of other public sector professionals
3. upholding and promoting professionalism, integrity and public sector values at all times
4. innovation and leading practice resulting in improved service delivery to their local community or to Tasmania.



Public Sector Young Professional of the Year

Awarded for an individual under 35 who demonstrates emerging leadership qualities, commitment to learning, and excellence in public administration over the previous year.

Criteria

Nominations must show how the nominee has made a difference as a public sector professional by demonstrating:

1. achievement of great results through strong leadership within a team or organisation, including working across traditional boundaries
2. instil pride, passion and professionalism in the workplace
3. exemplify the core values and behaviours of a professional public service
4. an ongoing commitment to learning in the workplace.

Best Practice in the Public Sector

Awarded for an individual or team that has made a significant difference to public sector administration and/or service delivery, and exceeded their scope of work by demonstrating excellence in public administration or management.

Criteria

Individuals/teams must show how they have made a difference in their level of government and exceeded their scope of work by demonstrating high levels of expertise and competence in any of the five categories:

1. communication and change management
2. people and diversity development
3. public infrastructure development
4. policy development
5. service delivery.

Conferral of awards

The Awards will be conferred at the IPAA State of the Service event which will be held in December 2017.

Following official conferral of the Awards, IPAA will approach the Secretary/Chief Executive Officer of the nominating organisation to conduct a presentation within the organisation to showcase the achievement of the Winner(s) within that organisation. Members of the IPAA Council will also be present.

Conditions of Entry

Individuals or teams can be nominated by someone from their organisation and the nomination must be endorsed by the organisation's Secretary or CEO.

All nominees must:

- be a Tasmanian resident
- be currently working in the public sector in Tasmania (This includes all levels of government, government owned corporations, statutory authorities and the tertiary education sector) or have worked in the sector during the preceding financial year. *Nominees for the President's Award may be retired or no longer be working in the public sector*

All nominations must include

- contact details of a referee, generally the direct line manager, and an endorsement from the Secretary or CEO from the organisation
- dot point statements addressing the relevant award category criteria (word length dependent on each category and stated in the Nomination Form)
- a high resolution JPEG or TIFF portrait photo of the nominee or team (up to 2MB in size, photos can be submitted after the application)

Once nominations have been submitted they become the property of *IPAA Tasmania* and will not be returned to entrants.

Information and images submitted with each entry may be reproduced by *IPAA Tasmania* for promotional purposes.

All decisions and recommendations made by the judging panel are binding and final. No further correspondence will be entered into at any time.

How to enter

1. Download and complete the relevant award nomination form available from www.tas.ipaa.org.au
2. Have the nomination endorsed by your Secretary or CEO from your organisation
3. Email the award nomination form, together with a portrait photo to info@tas.ipaa.org.au by 25 October 2017.

Award queries

For information about the awards please contact Andrew Street on phone 6232 7122 or info@tas.ipaa.org.au