



TASMANIA Division
Professionalism Integrity



Institute of Public Administration Australia Tasmanian Division Inc

Annual Report 2011 /12

President's Report

2011/12 was a highly successful year, both in terms of increased membership, financial standing and participation in events and activities that promote the public sector profession in Tasmania.

Six major events were offered with over 400 participants in attendance. Presenters included Professor David Adams, Adrian Christian, The Hon Murray Kellam AO, Brian Edwards, Martin Wallace, and the Hon Will Hodgman MP, who was the first presenter in the Political Leaders Series—a new initiative for 2012 where IPAA provided the leaders of the three political parties the opportunity to share their views on the role of the public service in modern government.



We also Hosted the IPAA National Conference in August 2011—*Learning to Power Share: Hanging our Parliaments or Changing Administrative Paradigms – Minority Governments in Practice*. The conference attracted over 280 delegates and included local, national and international speakers who explored the challenges and opportunities minority governments present for public administrators.

Former Secretary of the Department of Treasury and Finance, Don Challen was recognised as a National Fellow of IPAA, the first Tasmanian to be accepted as a Fellow for more than 10 years.

We continued our sponsorship of awards for achievement in public policy at the University of Tasmania and the Public Sector Management Program, and extended the recognition of public sector excellence with the establishment of the IPAA Tasmania *Public Sector Excellence Awards*. This is a suite of awards aimed at recognising excellence in the public sector with the inaugural awards to be announced in October 2012.

Members have the opportunity to keep up to date with current public sector trends through our two major national publications, the *Australian Journal of Public Administration* and our practitioner publication *Today*. *Today* in particular has benefited from a comprehensive make over in the last 12 months and provides an excellent opportunity to learn from the experiences of others and share our own—a number of Tasmanian articles have featured.

It is very pleasing to see continued growth in membership, we experienced a 37% increase in membership from 30 June 2011 to 30 June 2012. Membership is the cornerstone of the organisation and Council is focused on providing value to members through the core organisational values of Professionalism and Integrity, and core membership value proposition based around Leadership, Professional Development and Networking.

I would like to acknowledge and thank all members of Council for their contribution, all Councillors have a very heavy workload outside their Council role, and without their additional contribution we would not have an effective association. I would particularly like to thank Treasurer Robert Cockerell and his team from the Department of Primary Industries, Parks, Water and Environment, Katie Cottrell and Jim McMaster, who have continued to provide a significant contribution through managing the finances of the association. Other important contributors are the Department of Economic Development, Tourism and the Arts, for hosting and supporting the IPAA Tasmania website, Andrew Koerbin for driving the establishment of the Public Sector Excellence Awards and our Executive Officer, Andrew Street, and the team from The Training Consortium for the excellent support they provide Council.

I encourage all members to get involved and actively support IPAA activities, contribute ideas, and promote the public sector as the professional, moral, ethical, diverse, and essential profession that it is.

A handwritten signature in blue ink, appearing to read 'Greg Johannes', with a stylized, cursive script.

Greg Johannes
President

Financial Report

I am pleased to present the audited accounts for the 2011/12 financial year, noting that the Division's auditor, Wise Lord & Ferguson, signed off on the accounts stating that:

“the financial report presents fairly, in all material respects, the financial position of the Institute of Public Administration Australia – Tasmania Division Inc. as of 30 June 2012 and of its financial performance for the year then ended in accordance with the accounting policies described in note 1 to the financial statements”.

Copies of the Independent Audit Report and Financial Statements for the year ended 30 June 2012, prepared by Wise Lord and Ferguson, are provided as attachments to this Annual Report.

Some particular points to note are:

Profit and Loss Statement

- A net profit on operations of \$5,939 as compared to a small loss in the previous financial year of \$4,283. This being a significant turnaround from the losses of the further previous two financial years (2010 - \$20,224 and 2009 - \$14,902)
- A 24% increase in individual membership income notwithstanding there has been no increase in members' fees over the last financial years (noting that for 2012-13 the rate has increased from \$104 to \$110)
- A massive increase in income relating to the Division's six planned events (193%) with a comparatively modest increase in planned events and DPAC (The Training Consortium) administration fee expenditure (18%)

Balance Sheet

- The payment of the second of four equal instalments of \$5,000 relating to a \$20,000 loan from IPAA National
- An increase in net assets of 22% (\$5,844) on the previous financial year
- A healthy cash balance of \$38,244 in the MyState and Perpetual Trustees accounts with no outstanding Trade Creditors as at 30 June 2012.

Robert Cockerell
Treasurer

Membership

Membership continues to grow, with an increase of 37% in 2011/12 building on an increase of 45% in the 2010/11 year. This included a 57% increase in individual memberships and a 29% increase in nominees of corporate members.

	30/6/2011	30/6/2012
Individual members	33	52
Corporate members		
Member organisations	16	20
Corporate nominees	82	106
Total individual members / nominees	115	158

Awards

IPAA Tasmania sponsored the following awards and congratulates the recipients on their significant achievement.

University of Tasmania Awards for study in the 2011 academic year

BJ Thompson Prize – for outstanding achievement in Public Policy at the 200 level

Amy Churchill

IPAA Tasmania Prize – for Achievement in Public Policy

David Nichols

IPAA Tasmania Prize – for Achievement in Introduction to Politics / New Global Politics

Quinton Gardiner

Public Sector Management Program – 2012 Work Based Project Award

Cindy Hanson, Department of Primary Industries, Parks, Water and Environment

Council Members

Council members were elected at the Annual General Meeting on 27 September 2011.

Greg Johannes Deputy Secretary Department of Premier and Cabinet	President
Andrew Koerbin Information Technology Director Department of Economic Development, Tourism and the Arts	Vice President
Bridget Hutton Principal Policy Analyst Department of Premier and Cabinet	Secretary
Robert Cockerell General Manager, Corporate Services Department of Primary Industries, Parks, Water and Environment	Treasurer
Doctor Megan Alessandrini Senior Lecturer School of Government University of Tasmania	Member
Drew Beswick Chief Operating Officer Optia Incorporated	Member
David Strong Finance Manager Department of Premier and Cabinet	Member
Grant Evans Office of eGovernment Department of Premier and Cabinet	Member
Anthony Speed State Manager Department of Health and Ageing	Member
Patricia Wang Compliance Auditor Australian Taxation Office	Member (appointed post AGM)

IPAA Tasmania - Core Organisation Values

Professionalism

The IPAA is *Professional* – by striving for excellence through taking care and pride in our professional lives.

Integrity

The IPAA acts with *Integrity* – by adhering to well established public sector and community moral and ethical principles.

IPAA Tasmania - Core Membership Value Propositions

Leadership

The IPAA provides *Leadership* by promoting its core organisational values and providing opportunities to develop leadership skills. The IPAA will actively encourage the highest standards of leadership.

Professional Development

The IPAA provides *Professional Development* by making access available to relevant opportunities to develop skills and knowledge. The IPAA will actively encourage personal development and career advancement.

Networking

The IPAA provides *Networking* opportunities that will assist in developing professional and personal relationships across the public sector and academic institutions. IPAA will actively encourage greater business and social collaboration.

Attachments

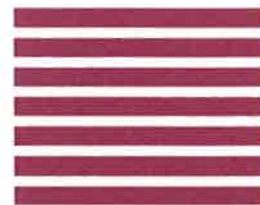
Financial Statements for the year ended 30 June 2012

Independent auditor's report



**INSTITUTE OF PUBLIC
ADMINISTRATION
AUSTRALIA - TASMANIA
DIVISION INC**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 JUNE 2012**



Wise Lord & Ferguson



advice to advantage

Chartered Accountants



**INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA
TASMANIA DIVISION INC**

*GPO Box 39
Hobart Tas 7001*

**BALANCE SHEET
AS AT JUNE 2012**

	2012	2011
	\$	\$
Assets		
Current Assets		
Mystate CU - Access Account	23,093	28,751
Perpetual Trustees	15,151	14,492
Trade Debtors	2,866	2,065
Total Current Assets	41,110	45,308
Non Current Assets		
Shares in Mystate Financial	1,179	1,179
Total Non Current Assets	1,179	1,179
Total Assets	42,289	46,487
Liabilities		
Trade Creditors	-	6,385
Loan from IPAA National	10,000	15,000
Reimbursement of Payments	30	-
GST Liabilities		
GST Collected	1,518	490
GST Paid	(1,142)	(1,427)
Total GST Liabilities	376	(937)
Total Liabilities	10,406	20,448
Net Assets	31,883	26,039
Equity		
Retained Earnings	26,039	30,322
Current Earnings	5,939	(4,283)
Total Equity	31,978	26,039

**INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA
TASMANIA DIVISION INC**

*GPO Box 39
Hobart Tas 7001*

**PROFIT AND LOSS STATEMENT
AS AT JUNE 2012**

	2012	2011
	\$	\$
Income		
Seminars	21,824	11,284
Private	3,887	3,120
Corporate	8,809	9,124
Full Time Student	47	-
PSMP Participant	90	-
Mystate Interest	75	86
Perpetual Trustees Interest	659	628
Association Offices - Refund	-	3,029
Miscellaneous Income	48	1,366
Total Income	35,440	28,637
Expenses		
Advertising	977	858
DPAC Admin Fee	5,625	3,750
Audit & Accounting Fees	756	3,085
Bank Fees	5	40
Capitation Fees	1,383	2,671
AGM	312	210
Awards - Student	600	200
Public Service Management Award	-	100
Seminars	12,488	11,602
Miscellaneous Expenses	487	44
Post Office Box Renewal	136	132
Courier Charges	-	85
Travel Expenses	-	4,139
Telephone	342	-
AJPA	2,418	2,659
PAT	4,027	3,393
Total Expenses	29,555	32,968
Other Income		
Dividends Rec - Mystate	54	48
Total Other Income	54	48
Net Profit/(Loss)	\$5,939	(\$4,283)

**INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA
TASMANIA DIVISION INC**
*GPO Box 39
Hobart Tas 7001*

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
AS AT JUNE 2012**

Note 1 Statement of significant accounting policies

This financial report is a special purpose financial report that has been prepared in order to satisfy the financial report preparation requirements of the Association Incorporations Act (Tas). The council have determined that the association is not a reporting entity.

The Institute of Public Administration Australia – Tasmania Division Inc (IPAA Tasmania) is an incorporated entity.

The report has been prepared in accordance with the requirements of the Association Incorporations Act (Tas), and the following applicable Accounting Standards and Urgent Issues Group Consensus Views.

AASB 1031 Materiality

No other Accounting Standards, Urgent issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Board have been applied

This financial report has been prepared on an accruals basis and is based on historical costs. It does not take into account changing money values or, except where specifically stated current valuations of non-current assets.

Note 2 Loan From IPAA National

This loan is a non interest bearing loan, there is no obligation on IPAA Tasmania for the loan to be repaid in a specific timeframe. IPAA National has written off the loan in its books. IPAA Tasmania has undertaken to repay the loan over a four year term commencing in 2011.



Wise Lord & Ferguson



advice to advantage

Chartered Accountants

**Independent auditor's report to the members of the
Institute of Public Administration Australia – Tasmania Division Inc.**

We have audited the accompanying special purpose financial report of the Institute of Public Administration Australia – Tasmania Division Inc. (the Association), which comprises the balance sheet as at 30 June 2012 and the profit and loss statement for the year ended on that date and a summary of significant accounting policies discussed in note 1 to the financial statements.

The Council's Responsibility for the Financial Report

The Association's Council is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in note 1 to the financial statements, which form part of the financial report, are appropriate to meet the financial reporting requirements of the *Associations Incorporation Act [Tas]* and the Association's constitution and are appropriate to meet the needs of the members. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances. These policies do not require the application of all Accounting Standards and other mandatory financial reporting requirements in Australia.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.



1st Floor 160 Collins Street Hobart TAS 7000 GPO Box 1083 Hobart TAS 7001
Tel: (03) 6223 6155 Fax: (03) 6223 8993 Email: email@wlf.com.au Internet: www.wlf.com.au

Partners: Peter Beven, Harvey Gibson, Danny McCarthy, Douglas Thomson,
Joanne Doyle, Stuart Clutterbuck, Ian Wheeler, Dean Johnson, Marg Marshall
Managers: Alicia Leis, Melanie Richardson, Nick Carter, Paul Lyons, Simon Jones,
Shaun Evans, Trent Queen, Rachel Burns, Angela Parisi

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit we have met the independence requirements of the Australian professional accounting bodies.

Opinion

In our opinion the financial report presents fairly, in all material respects, the financial position of the Institute of Public Administration Australia – Tasmania Division Inc. as of 30 June 2012 and of its financial performance for the year then ended in accordance with the accounting policies described in note 1 to the financial statements.

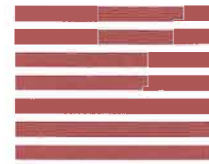
Basis of Accounting

Without modifying our opinion, we draw attention to the notes to the financial report which describes the basis of accounting. The financial report is prepared to assist the Institute of Public Administration Australia – Tasmanian Division Inc. to meet the requirements of the *Associations Incorporation Act [Tas]* and the Association's constitution. As a result the financial report may not be suitable for another purpose.



J DOYLE
Partner
WISE LORD & FERGUSON

Date: 31st July 2012



Wise Lord & Ferguson



advice to advantage

Chartered Accountants

**INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA – TASMANIA DIVISION INC.
COUNCIL MEMBERS AS AT 30 JUNE 2011**

President

Greg Johannes
Department of Premier & Cabinet
15 Murray Street
HOBART TAS 7000

Vice President

Andrew Koerbin
Department of Economic Development,
Tourism & the Arts
22 Elizabeth Street
HOBART TAS 7000

Secretary

Bridget Hutton
Department of Premier & Cabinet
15 Murray Street
HOBART TAS 7000

Treasurer

Robert Cockerell
Department of Primary Industries, Parks,
Water and Environment
1 Franklin Wharf
HOBART TAS 7000

Member

Megan Alessandrini
School of Government
University of Tasmania
Churchill Avenue
SANDY BAY TAS 7005

Member

Drew Beswick
Relationships Australia
20 Clare Street
NEW TOWN TAS 7008

Member

David Strong
Tasmanian Audit Office
15 Murray Street
HOBART TAS 7000

Member

Grant Evans
Department of Premier & Cabinet
15 Murray Street
HOBART TAS 7000

Member

Patricia Wang
Australian Tax Office
200 Collins Street
HOBART TAS 7000

Member

Anthony Speed
Department of Health & Ageing
21 Kirksway Place
BATTERY POINT TAS 7004

Member

Andrew Street
Department of Premier & Cabinet
15 Murray Street
HOBART TAS 7000

To the best of our knowledge and belief, the above named persons comprised the Council of the Institute of Public Administration Australia – Tasmania Division Inc. as at 30 June 2012.

**J DOYLE
PARTNER**

WISE LORD & FERGUSON



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